Wisbech Town
Cricket & Hockey Club

Harecroft Road, Wisbech, PE13 1RR
communications@wtchc.co.uk
www.wtchc.co.uk

Pavilion Code of Conduct

Introduction

Our pavilion is at the heart of Wisbech Town Cricket & Hockey Club and has been built for the enjoyment of members, volunteers, visitors and the wider community. We ask everyone using the pavilion to help create a safe, welcoming, respectful and inclusive environment.

By entering and using the pavilion, all members, guests, hirers and visitors agree to comply with this Pavilion Code of Conduct.

Failure to follow this Code may result in disciplinary action by the Executive Committee and, where appropriate, may affect an individual's right to use the pavilion or remain a member of the Club.

Expected Standards

Everyone using the pavilion is expected to:

- Treat fellow members, volunteers, officials, staff and visitors with courtesy and respect.
- Respect the pavilion, its fixtures, fittings, furniture and equipment.
- Help keep the pavilion clean, tidy and free from litter.
- Report any damage, defects or safety concerns to a member of the executive committee as soon as possible.
- Respect the privacy, wellbeing and enjoyment of others.
- Leave changing rooms and communal areas in a clean and respectful condition.
- Be considerate of neighbouring properties by keeping noise to a reasonable level, particularly when arriving or leaving the club.

Pavilion Rules

To help protect our facilities and ensure everyone can enjoy them safely, the following rules apply:

- Smoking and vaping are strictly prohibited inside the pavilion. Anyone found smoking or vaping inside will be asked to leave.
- Smoking and vaping are only permitted outside in designated areas and with consideration for others.
- The possession, use or supply of illegal drugs or substances is strictly prohibited anywhere on Club premises.
- Alcohol may only be consumed in accordance with the Club’s licence, as displayed inside the pavilion.

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- A parent, guardian or other appropriate responsible adult must know where any minor is at all times and remain responsible for their welfare, unless they are taking part in an organised Club activity under the supervision of appointed Club officials.
- Glassware must not be taken onto playing areas or beyond the pavilion footprint unless otherwise authorised.
- Muddy or heavily soiled footwear and equipment must not be brought into the pavilion.
- No **playing** kit, including cricket whites, hockey playing strip or match footwear, is to be worn in the Lounge Bar (back bar) at any time.
- Dogs are permitted on Club grounds; however not permitted inside the pavilion building (except for assistance dogs). Where dogs are brought on site, they must be kept on a lead, not be left unattended and under control at all times, and owners must clean up after them. Liability for damage caused by dogs, lies with the owner.
- Club furniture, equipment and property must not be moved from its designated location or removed from the pavilion without prior permission.
- Posters, notices, signs, photographs or other materials must not be attached to walls, doors, windows or other surfaces without prior permission from the Executive Committee. Wherever possible, notices, information and photographs should be shared through the Members' Area of the Club website rather than displayed within the pavilion.
- Personal belongings must not be left or stored in the pavilion.
- Members and other users must not alter, rearrange, decorate or make any other changes to the pavilion, its layout, fixtures, fittings or contents without prior permission from the Executive Committee.
- Anyone using the pavilion is responsible for leaving it clean, tidy and secure after use.
- Any accidental damage must be reported immediately.
- Emergency exits, fire doors and fire safety equipment must remain clear and unobstructed at all times.

Respect for Others

Wisbech Town Cricket & Hockey Club is committed to providing a welcoming environment for everyone.
The following behaviour will not be tolerated:

- Abusive, threatening or intimidating behaviour.
- Bullying, harassment or discrimination of any kind.
- Offensive or inappropriate language.
- Violence or aggressive conduct.
- Deliberate or reckless damage to club property.

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- Theft or misuse of club equipment.
- Behaviour that brings the club into disrepute.

Safeguarding

The welfare of children and vulnerable adults is everyone's responsibility.
All members, volunteers and visitors must:

- Comply with the Club Safeguarding Policy (which is available to view on the website).
- Report any safeguarding concerns immediately to a Club Welfare Officer or scan the Incident Report QR Code.
- Follow all safeguarding guidance issued by the club and the sport's governing bodies.
- Respect appropriate boundaries when interacting with children and young people.

Security

Please help keep the pavilion safe and secure by:

- Ensuring external doors are not left open unnecessarily.
- Club keys must not be shared, copied for or given to unauthorised persons.
- Not allowing unauthorised persons into restricted areas, including the bar, kitchen, storage areas, plant rooms or offices where applicable.
- Switching off lights and electrical equipment where appropriate.
- Reporting suspicious behaviour or security concerns immediately.

Breaches of this Code

Failure to comply with this Pavilion Code of Conduct may result in one or more of the following:

- A verbal reminder or warning.
- A formal written warning.
- Temporary suspension from using the pavilion or other club facilities.
- Recovery of costs for deliberate or negligent damage to club property.
- Suspension or termination of club membership.
- Referral to the relevant governing body or statutory authorities where appropriate.

The Executive Committee reserves the right to investigate any alleged breach of this Code and to take any action it considers appropriate to protect the pavilion, its users and the reputation of Wisbech Town Cricket & Hockey Club.