CONSTITUTION

Wisbech Town Cricket & Hockey Club

Approved by the Members on 15th July 2024

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1. INTERPRETATION

1.1 In this Constitution, the following definitions shall apply:

Business Day:	any day (other than a Saturday, Sunday or public holiday in England) when banks in London are open for business.
Club:	Wisbech Town Cricket & Hockey Club.
Club AGM:	the annual meeting of the Members held under Rule 6.2(a).
Club EGM:	a meeting of the Members held under Rule 6.3(a).
Club General Meeting:	a Club AGM or a Club EGM.
Cricket AGM:	the annual meeting of the Cricket Members held under Rule 6.2(b).
Cricket Committee:	the committee appointed under Rule 4.
Cricket Committee Member:	a member of the Cricket Committee and includes any person occupying the position of Cricket Committee Member, by whatever name called.
Cricket EGM:	a meeting of the Cricket Members held under Rule 6.3(b).
Cricket Executive Official:	either the Cricket Vice-Chairman, Cricket Secretary or Cricket Membership & Finance Officer as appointed by the Cricket Chairman from time to time in accordance with Rule 3.2(b).
Cricket General Meeting:	a Cricket AGM or a Cricket EGM.
Cricket Members:	the members of the Club admitted from time to time to membership of the Club's activities (to the extent they relate to cricket) in accordance with Rule 7 and a **Cricket Member** is any one of the Cricket Members.
Executive Committee:	the committee appointed under Rule 3.
Executive Committee Members:	a member of the Executive Committee and includes any person occupying the position of Executive Committee Member, by whatever name called.
Game:	(as applicable) the sports of hockey and/or cricket.
General Meeting:	(as applicable) a Club General Meeting, a Cricket General Meeting or a Hockey General Meeting.
Hockey AGM:	the annual meeting of the Hockey Members held under Rule 6.2(c).
Hockey Committee:	the committee appointed under Rule 5.
Hockey Committee Member:	a member of the Hockey Committee and includes any person occupying the position of Hockey Committee Member, by whatever name called.
Hockey EGM:	a meeting of the Hockey Members held under Rule 6.3(c).

Hockey Executive Official:	either the Hockey Vice-Chairman, Hockey Secretary or Hockey Membership & Finance Officer as appointed by the Hockey Chairman from time to time in accordance with Rule 3.2(c).
Hockey General Meeting:	a Hockey AGM or a Hockey EGM.
Hockey Members:	the members of the Club admitted from time to time to membership of the Club's activities (to the extent they relate to hockey) in accordance with Rule 7 and a **Hockey Member** is any one of the Hockey Members.
Members:	the Cricket Members and the Hockey Members and a **Member** is any one of the Members.

2. OBJECT

2.1 The main purposes of the Club are to provide facilities for and to promote participation in the amateur sports of cricket and hockey in Wisbech and the surrounding area.

2.2 The objects of the Club are to:

(a) principally to provide facilities for and generally to promote, encourage and facilitate the playing of cricket and hockey amongst the community;

(b) to provide and maintain the Club's premises and Club-owned cricket and hockey equipment for the use of its Members;

(c) to provide the other ordinary benefits of an amateur sports club;

(d) to reinvest any surplus income or profits in the Club;

(e) to sell or supply food or drink as a social adjunct to the sporting purposes of the Club;

(f) to do all such other things as the Executive Committee thinks fit to further the interests of the Club, to advance and safeguard the interests of cricket and hockey, to promote increases in participation at all levels of the sports or as are otherwise incidental or conducive to the attainment of all or any of the objects stated in this Rule.

3. THE EXECUTIVE COMMITTEE

3.1 Composition of the Executive Committee

(a) The Club shall be managed by an Executive Committee which shall comprise the following:

(i) the Honorary President;

(ii) the Executive Chairperson;

(iii) the Facilities Manager;

(iv) the Secretary;

(v) the Treasurer;

(vi) the Cricket Chairman;

(vii) the Cricket Executive Official;

(viii) the Hockey Chairman; and

(ix) the Hockey Executive Official.

(b) The Executive Committee Members from time to time shall be indemnified out of the assets of the Club for all expenses and other liabilities properly incurred by them in the management of the affairs of the Club.

3.2 Appointment of the Executive Committee

(a) The Members may by ordinary resolution at a Club General Meeting appoint a person who is willing to act as an Executive Committee Member to fill a vacancy for the following roles:

(i) the Honorary President;

(ii) the Executive Chairperson;

(iii) the Secretary; and

(iv) the Treasurer.

(b) The Cricket Executive Official shall be appointed by the Cricket Chairman. The Cricket Executive Official must at all times be an elected Cricket Committee Member. Should the Cricket Executive Official cease to be a Cricket Committee Member at any time, then their appointment shall terminate with immediate effect.

(c) The Hockey Executive Official shall be appointed by the Hockey Chairman. The Hockey Executive Official must at all times be an elected Hockey Committee Member. Should the Hockey Executive Official cease to be a Hockey Committee Member at any time, then their appointment shall terminate with immediate effect.

(d) The Facilities Manager shall be appointed by the Executive Committee as soon as reasonably practicable after each Club AGM. Upon any change in the identity of the Facilities Manager, both the retiring and appointed individuals shall use reasonable endeavours to procure that the person holding the role of Facilities Manager is made designated premises supervisor for any premises licence held by the Club as soon as reasonably practicable.

(e) Before any Executive Committee Member is elected/appointed the Club must:

(i) consider the skills and diversity of the prospective Executive Committee Member; and

(ii) consider whether the perspective Executive Committee Member would satisfy the HMRC fit and proper person test to be involved in the general control, management and administration of the Club.

3.3 Retirement of Executive Committee Members

(a) Any Executive Committee Member who is elected shall hold office for a term of no more than 15 months from the meeting at which he or she is appointed. He or she will be eligible for re-appointment.

(b) At the general meeting immediately following the end of the Executive Committee Member's term as detailed in Rule 3.3(a) the relevant Executive Committee Member shall retire from office. A retiring Executive Committee Member may offer himself or herself for re-appointment by the Members and a Executive Committee Member that is so re-appointed will be treated as continuing in office without a break.

3.4 Calling an Executive Committee Meeting

(a) Any Executive Committee Member may call an Executive Committee meeting by giving not less than 5 Business Days' notice of the meeting (or such lesser notice as all the Executive Committee Members may agree) to the Executive Committee Members.

(b) The Executive Committee must hold at least six meetings every calendar year.

3.5 Powers of the Executive Committee

(a) The Executive Committee may delegate any of the powers that are conferred on them by this Constitution to such person, or committee, by such means (including power of attorney), to such extent, in relation to such matters and on such terms and conditions as they think fit. If the Executive Committee Members specify, any such delegation may authorise further delegation of Members' powers. The Executive Committee may revoke any delegation or alter its terms and conditions. For the avoidance of doubt, this power includes the power to create sub-committees in respect of any of the Club's affairs.

(b) The Executive Committee Members may exercise all of the powers of the Club for the purposes of the management of the Club including the entry into contracts as agent for the Members.

(c) The Executive Committee shall manage all the affairs of the Club (including the purchase for the Club and the supply by the Club of intoxicating liquor and the fixing of the permitted hours for the supply and consumption of it) and shall have power to do everything necessary for that purpose.

3.6 Quorum for Executive Committee Meetings

(a) The quorum for the transaction of business at an Executive Committee meeting is at least 50% of the Executive Committee Members appointed at the time of the meeting.

(b) If the total number of Executive Committee Members in office for the time being is less than the quorum required, the Executive Committee Members must not take any decision other than a decision:

(i) to appoint further Executive Committee Members; or

(ii) to call a general meeting so as to enable the Members to appoint further Executive Committee Members.

(c) The Honorary President shall have no vote at Executive Committee Meetings and shall not form part of the quorum.

3.7 Casting Vote

(a) No Executive Committee Member shall hold a casting vote at Executive Committee Meetings. Any ordinary decision of the Executive Committee requires the approval of 50% of the quorum present and eligible to vote, plus one Executive Committee Member in order to pass.

3.8 Conflicts of Interest

(a) An Executive Committee Member must:

(i) declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Club or in any transaction or arrangement entered into by the Club which has not previously been declared; and

(ii) absent himself or herself from any discussions of the Executive Committee in which it is possible that a conflict of interest will arise between his or her duty to act in the interests of the Club and any personal interest (including but not limited to any financial interest).

(b) Any Executive Committee Member absenting himself or herself from any discussions in accordance with Rule 3.8(a) must not vote or be counted as part of the quorum in any decision of the Executive Committee on the matter.

4. THE CRICKET COMMITTEE

4.1 Composition of the Cricket Committee

(a) The Executive Committee delegates management of the Club's objectives to the extent that they relate to the playing and promotion of cricket (excluding facilities but including maintenance of cricket pitches) to a Cricket Committee which shall comprise the following:

(i) Cricket Chairman;

(ii) Cricket Vice-Chairman;

(iii) Cricket Secretary;

(iv) Cricket Membership & Finance Officer;

(v) Cricket Welfare Officer;

(vi) Cricket Junior Development Officer;

(vii) Cricket Grounds Officer; and

(viii) Such other roles as determined by the Cricket Committee from time to time.

(b) The Cricket Committee Members from time to time shall be indemnified out of the assets of the Club for all expenses and other liabilities properly incurred by them in the management of the affairs of the Club.

4.2 Appointment of the Cricket Committee

(a) The Cricket Members may by ordinary resolution at a Cricket General Meeting appoint a person who is willing to act as a Cricket Committee Member either to fill a vacancy or as an addition to the existing Cricket Committee.

4.3 Retirement of Cricket Committee Members

(a) Any Cricket Committee Member who is appointed shall hold office for a 15 month term from the meeting at which he or she is appointed. He or she will be eligible for re-appointment.

(b) At the general meeting immediately following the end of the Cricket Committee Member's term as detailed in Rule 4.3(a) the relevant Cricket Committee Member shall retire from office. A retiring Cricket Committee Member may offer himself or herself for re-appointment by the Cricket Members and a Cricket Committee Member that is so re-appointed will be treated as continuing in office without a break.

4.4 Calling a Cricket Committee Meeting

(a) Any Cricket Committee Member may call a Cricket Committee Meeting by giving not less than 5 Business Days' notice of the meeting (or such lesser notice as all the Cricket Committee Members may agree) to the Cricket Committee Members.

(b) The Cricket Committee must hold at least four meetings every calendar year.

4.5 Powers of the Cricket Committee

(a) The Cricket Committee may delegate any of the powers that are conferred on them by this Constitution to such person, or committee, by such means (including power of attorney), to such

extent, in relation to such matters and on such terms and conditions as they think fit. If the Cricket Committee Members specify, any such delegation may authorise further delegation of Members' powers. The Cricket Committee may revoke any delegation or alter its terms and conditions.

(b) Subject to paragraph 4.5(d), the Cricket Committee Members may exercise all of the powers of the Club to the extent that they relate to the playing and promotion of cricket (but excluding the provision of facilities) including the entry into contracts as agent for the Members provided that the consideration provided for any such contracts do not exceed a cost prescribed by the Executive Committee from time to time.

(c) Subject to paragraph 4.5(d), the Cricket Committee shall manage all the affairs of the Club to the extent that they relate to the playing and promotion of cricket (including the purchase for the Club of plant, machinery and other capital goods required for the playing and promotion of cricket provided that any such items do not exceed a cost prescribed by the Executive Committee from time to time).

(d) Any decision of the Executive Committee shall take precedence over a decision of the Cricket Committee.

4.6 Quorum for Cricket Committee Meetings

(a) The quorum for the transaction of business at a Cricket Committee Meeting is at least 50% of the Cricket Committee Members appointed at the time of the meeting.

(b) If the total number of Cricket Committee Members in office for the time being is less than the quorum required, the Cricket Committee Members must not take any decision other than a decision:

(i) to appoint further Cricket Committee Members; or

(ii) to call a general meeting so as to enable the Members to appoint further Cricket Committee Members.

4.7 Casting Vote

(a) Decisions of the Cricket Committee shall be made by a simple majority.

(b) If the number of votes for and against a proposal at a Cricket Committee meeting are equal, the Cricket Chairman or other Cricket Committee Member chairing the meeting shall have a casting vote.

4.8 Conflicts of Interest

(a) A Cricket Committee Member must:

(i) declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Club or in any transaction or arrangement entered into by the Club which has not previously been declared; and

(ii) absent himself or herself from any discussions of the Cricket Committee in which it is possible that a conflict of interest will arise between his or her duty to act in the interests of the Club and any personal interest (including but not limited to any financial interest).

(b) Any Cricket Committee Member absenting himself or herself from any discussions in accordance with Rule 4.8(a) must not vote or be counted as part of the quorum in any decision of the Cricket Committee on the matter.

5. THE HOCKEY COMMITTEE

5.1 Composition of the Hockey Committee

(a) The Executive Committee delegates management of the Club's objectives to the extent that they relate to the playing and promotion of hockey (excluding facilities but including maintenance of the astroturf pitch) to a Hockey Committee which shall comprise the following:

(i) Hockey Chairman;

(ii) Hockey Vice-Chairman;

(iii) Hockey Secretary;

(iv) Hockey Membership & Finance Officer;

(v) Hockey Welfare Officer;

(vi) Hockey Junior Development Officer;

(vii) Hockey Grounds Officer; and

(viii) Such other roles as determined by the Hockey Committee from time to time.

(b) The Hockey Committee Members from time to time shall be indemnified out of the assets of the Club for all expenses and other liabilities properly incurred by them in the management of the affairs of the Club.

5.2 Appointment of the Hockey Committee

(a) The Hockey Members may by ordinary resolution at a Hockey General Meeting appoint a person who is willing to act as a Hockey Committee Member either to fill a vacancy or as an addition to the existing Hockey Committee.

5.3 Retirement of Hockey Committee Members

(a) Any Hockey Committee Member who is appointed shall hold office for a 15 month term from the meeting at which he or she is appointed. He or she will be eligible for re-appointment.

(b) At the general meeting immediately following the end of the Hockey Committee Member's term as detailed in Rule 5.3(a) the relevant Hockey Committee Member shall retire from office. A retiring Hockey Committee Member may offer himself or herself for re-appointment by the Hockey Members and a Hockey Committee Member that is so re-appointed will be treated as continuing in office without a break.

5.4 Calling a Hockey Committee Meeting

(a) Any Hockey Committee Member may call a Hockey Committee Meeting by giving not less than 5 Business Days' notice of the meeting (or such lesser notice as all the Hockey Committee Members may agree) to the Hockey Committee Members.

(b) The Hockey Committee must hold at least four meetings every calendar year.

5.5 Powers of the Hockey Committee

(a) The Hockey Committee may delegate any of the powers that are conferred on them by this Constitution to such person, or committee, by such means (including power of attorney), to such

extent, in relation to such matters and on such terms and conditions as they think fit. If the Hockey Committee Members specify, any such delegation may authorise further delegation of Members' powers. The Hockey Committee may revoke any delegation or alter its terms and conditions.

(b) Subject to paragraph 4.5(d), the Hockey Committee Members may exercise all of the powers of the Club to the extent that they relate to the playing and promotion of hockey (but excluding the provision of facilities) including the entry into contracts as agent for the Members provided that the consideration provided for any such contracts do not exceed a cost prescribed by the Executive Committee from time to time.

(c) Subject to paragraph 4.5(d), the Hockey Committee shall manage all the affairs of the Club to the extent that they relate to the playing and promotion of hockey (including the purchase for the Club of plant, machinery and other capital goods required for the playing and promotion of hockey provided that any such items do not exceed a cost prescribed by the Executive Committee from time to time).

(d) Any decision of the Executive Committee shall take precedence over a decision of the Hockey Committee.

5.6 Quorum for Hockey Committee Meetings

(a) The quorum for the transaction of business at a Hockey Committee Meeting is at least 50% of the Hockey Committee Members appointed at the time of the meeting.

(b) If the total number of Hockey Committee Members in office for the time being is less than the quorum required, the Hockey Committee Members must not take any decision other than a decision:

(i) to appoint further Hockey Committee Members; or

(ii) to call a general meeting so as to enable the Members to appoint further Hockey Committee Members.

5.7 Casting Vote

(a) Decisions of the Hockey Committee shall be made by a simple majority.

(b) If the number of votes for and against a proposal at a Hockey Committee meeting are equal, the Hockey Chairman or other Hockey Committee Member chairing the meeting shall have a casting vote.

5.8 Conflicts of Interest

(a) A Hockey Committee Member must:

(i) declare the nature and extent of any interest, direct or indirect, which he or she has in a proposed transaction or arrangement with the Club or in any transaction or arrangement entered into by the Club which has not previously been declared; and

(ii) absent himself or herself from any discussions of the Hockey Committee in which it is possible that a conflict of interest will arise between his or her duty to act in the interests of the Club and any personal interest (including but not limited to any financial interest).

(b) Any Hockey Committee Member absenting himself or herself from any discussions in accordance with Rule 5.8(a) must not vote or be counted as part of the quorum in any decision of the Hockey Committee on the matter.

6. GENERAL MEETINGS

6.1 Votes of Members

(a) At any:

(i) Club General Meeting, every Member who is present in person shall on a show of hands have one vote;

(ii) Cricket General Meeting, every Cricket Member who is present in person shall on a show of hands have one vote; and

(iii) Hockey General Meeting, every Hockey Member who is present in person shall on a show of hands have one vote.

(b) No objection may be raised as to the qualification of any person voting at a meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid. Any such objection must be referred to the chairman of the meeting.

(c) There shall be no right to vote by proxy at a general meeting. No person may represent more than one Member.

6.2 Annual General Meetings

(a) The AGM of the Club shall be held at such time as the Executive Committee shall decide each year to transact the following business:

(i) to receive the incumbent Executive Chairperson's report of the activities of the Club during the previous year;

(ii) to receive and consider the incumbent Treasurer's report and accounts of the Club for the previous year;

(iii) to elect the relevant roles necessary for the Executive Committee; and

(iv) to deal with any other matters which the Executive Committee desires to bring before the Members.

(b) The Cricket AGM shall be held at such time as the Cricket Committee shall decide each year to transact the following business:

(i) to receive the incumbent Cricket Chairman's report of the activities of the Club to the extent they relate to cricket during the previous year;

(ii) to receive and consider the incumbent Treasurer's or Cricket Membership & Finance Officer's report and accounts of the Club (to the extent they relate to cricket) for the previous year;

(iii) to elect the Cricket Committee; and

(iv) to deal with any other matters which the Cricket Committee desires to bring before the Cricket Members.

(c) The Hockey AGM shall be held at such time as the Hockey Committee shall decide each year to transact the following business:

(i) to receive the incumbent Hockey Chairman's report of the activities of the Club (to the extent they relate to hockey) during the previous year;

(ii) to receive and consider the incumbent Treasurer's or Hockey Membership & Finance Officer's report and accounts of the Club (to the extent they relate to hockey) for the previous year;

(iii) to elect the Hockey Committee; and

(iv) to deal with any other matters which the Hockey Committee desires to bring before the Hockey Members.

(d) No period greater than fifteen months shall elapse between:

(i) one Club AGM and the next;

(ii) one Cricket AGM and the next; and

(iii) one Hockey AGM and the next.

6.3 Extraordinary General Meetings

(a) An EGM may be called at any time by the Executive Committee and shall be called within 15 Business Days of receipt by the Secretary of a requisition in writing signed by not less than 40% of the Members stating the purposes for which the meeting is required and the resolutions proposed.

(b) A Cricket EGM may be called at any time by the Cricket Committee and shall be called within 15 Business Days of receipt by the Cricket Chairman of a requisition in writing signed by not less than 40% of the Cricket Members stating the purposes for which the meeting is required and the resolutions proposed.

(c) A Hockey EGM may be called at any time by the Hockey Committee and shall be called within 15 Business Days of receipt by the Hockey Chairman of a requisition in writing signed by not less than 40% of the Hockey Members stating the purposes for which the meeting is required and the resolutions proposed.

6.4 Procedures at general meetings

(a) Club

(i) The Secretary shall send to each Member at their last known email address notice of the date, time and place of the Club General Meeting together with the resolutions to be proposed at least 10 Business Days before the meeting. The accidental failure to give notice to any person entitled to notice, or the accidental omission of any such details in any notice, shall not invalidate the proceedings at the meeting.

(ii) The quorum for the Club General Meeting shall be 8 Members.

(iii) The Executive Chairperson shall preside at all Club General Meetings but if they are not present within 15 minutes after the time appointed for the meeting or has signified their inability to be present at the meeting, the Members present may choose one of the other Executive Committee Members present to preside and if no other Executive Committee Member is present or willing to preside the Members present may choose one of their number to be chairman of the meeting.

(iv) If the persons attending a Club General Meeting do not constitute a quorum within half an hour of the time at which the meeting was due to start, or if during a meeting, a quorum ceases to be present, the chairman of the meeting must adjourn it. When adjourning a Club General Meeting the chairman of the meeting must specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the Executive Committee Members. The chairman must have regard to any directions as to the time and place of any adjournment which have been given by the meeting. If the continuation of an adjourned Club General Meeting is to take place more than 14 days after it was adjourned the Club must give at least 7 days notice to the persons to whom notice of the Club's meetings is required to be given in accordance with Rule 6.4(a)(i). No business can be transacted at an adjourned Club General Meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

(v) The Executive Committee Members may attend and speak at a Club General Meeting, whether or not they are Members. The chairman of the meeting may permit other persons who are not Members to attend and speak at a meeting.

(vi) A Executive Committee Member, or an individual delegated by a Executive Committee Member, shall take minutes at Club General Meetings.

(b) Cricket

(i) The Cricket Secretary shall send to each Cricket Member at their last known email-address notice of the date, time and place of the Cricket General Meeting together with the resolutions to be proposed at least 10 Business Days before the meeting. The accidental failure to give notice to any person entitled to notice, or the accidental omission of any such details in any notice, shall not invalidate the proceedings at the meeting.

(ii) The quorum for the Cricket General Meeting shall be 5 Cricket Members.

(iii) The Cricket Chairman or in their absence the Cricket Vice-Chairman shall preside at Cricket General Meetings but if they are not present within 15 minutes after the time appointed for the meeting or has signified their inability to be present at the meeting, the Members present may choose one of the other Cricket Committee Members present to preside and if no other Cricket Committee Member is present or willing to preside the Cricket Members present may choose one of their number to be chairman of the meeting.

(iv) If the persons attending a Cricket General Meeting do not constitute a quorum within half an hour of the time at which the meeting was due to start, or if during a meeting, a quorum ceases to be present, the chairman of the meeting must adjourn it. When adjourning a Cricket General Meeting the chairman of the meeting must specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the Cricket Committee Members. The chairman must have regard to any directions as to the time and place of any adjournment which have been given by the meeting. If the continuation of an adjourned Cricket General Meeting is to take place more than 14 days after it was adjourned the Club must give at least 7 days notice to the persons to whom notice of the Club's meetings is required to be given in accordance with Rule 6.4(b)(i). No business can be transacted at an adjourned Cricket General Meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

(v) The Cricket Committee Members may attend and speak at a Cricket General Meeting, whether or not they are Cricket Members. The chairman of the meeting may permit other persons who are not Cricket Members to attend and speak at a meeting.

(vi) A Cricket Committee Member, or an individual delegated by a Cricket Committee Member, shall take minutes at each Cricket General Meeting. Such minutes shall be presented by the Cricket Chairman or the Cricket Executive Official at the next following Club Committee Meeting.

(c) Hockey

(i) The Hockey Secretary shall send to each Hockey Member at their last known email-address notice of the date, time and place of the Hockey General Meeting together with the resolutions to be proposed at least 10 Business Days before the meeting. The accidental failure to give notice to any person entitled to notice, or the accidental omission of any such details in any notice, shall not invalidate the proceedings at the meeting.

(ii) The quorum for the Hockey General Meeting shall be 5 Hockey Members.

(iii) The Hockey Chairman or in their absence the Hockey Vice-Chairman shall preside at Hockey General Meetings but if they are not present within 15 minutes after the time appointed for the meeting or has signified their inability to be present at the meeting, the Members present may choose one of the other Hockey Committee Members present to preside and if no other Hockey Committee Member is present or willing to preside the Hockey Members present may choose one of their number to be chairman of the meeting.

(iv) If the persons attending a Hockey General Meeting do not constitute a quorum within half an hour of the time at which the meeting was due to start, or if during a meeting, a quorum ceases to be present, the chairman of the meeting must adjourn it. When adjourning a Hockey General Meeting the chairman of the meeting must specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the Hockey Committee Members. The chairman must have regard to any directions as to the time and place of any adjournment which have been given by the meeting. If the continuation of an adjourned Hockey General Meeting is to take place more than 14 days after it was adjourned the Club must give at least 7 days notice to the persons to whom notice of the Club's meetings is required to be given in accordance with Rule 6.4(c)(i). No business can be transacted at an adjourned Hockey General Meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

(v) The Hockey Committee Members may attend and speak at a Hockey General Meeting, whether or not they are Hockey Members. The chairman of the meeting may permit other persons who are not Hockey Members to attend and speak at a meeting.

(vi) A Hockey Committee Member, or an individual delegated by a Hockey Committee Member, shall take minutes at each Hockey General Meeting. Such minutes shall be presented by the Hockey Chairman or the Hockey Official at the next following Club Committee Meeting.

7. MEMBERSHIP

7.1 Membership

(a) Membership of the Club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of the Game.

(b) The Members shall consist of the following categories:

(i) Cricket Member;

(ii) Hockey Member;

(iii) Social Member; and

(iv) Life Member.

(c) The Club shall admit to the Members an individual or organisation which:

(i) applies to the Club using the application process approved by the Executive Committee (this application process is to be open and non-discriminatory); and

(ii) is approved by the Membership & Finance Officer of the applicable section or by the Executive Committee.

The details of each successful applicant shall be entered into the register of Members.

(d) The Membership Officer & Executive Committee may refuse membership only for good cause such as conduct or character likely to bring the Club or the Game into disrepute. Appeal against refusal may be made to the Members.

(e) All Members must pay to the Club membership fees. Membership fees are to be determined as follows:

(i) as for a Cricket Member, as decided by the Cricket Committee from time to time;

(ii) as for a Hockey Member, as decided by the Hockey Committee from time to time,

provided that the Club will keep membership fees at levels that will not pose a significant obstacle to people participating.

(f) The:

(i) Cricket Committee may establish different classes of Cricket Members; and

(ii) Hockey Committee may establish different classes of Hockey Members;

and set out the different rights and obligations for each class on a non-discriminatory and fair basis, with such rights and obligations recorded in the records held by the Executive Committee.

(g) Members who are registered with both sections shall only be entitled to one vote at Club General Meetings.

(h) No candidate who has been accepted as a Member shall be entitled to the privileges of a Member until he or she has paid the membership fee.

(i) The Club cannot restrict any class of Member from having voting rights at General Meetings.

(j) At any one time, the Members will not consist of more than 50% of Members that are not actively participating in the Game.

(k) Life Membership shall only be granted at a Club General Meeting and following a resolution of the Executive Committee to that effect. Life Membership may be offered to those Members who the Executive Committee considers have given exceptional and outstanding service to the Club over a number of years.

7.2 Expulsion of Member

(a) A Member may withdraw as a Member of the Club on 30 days' clear notice to the Club. Membership shall not be transferable in any event and shall cease immediately on death or dissolution.

(b) If, following completion of the Club's disciplinary procedure, in the reasonable opinion of the Executive Committee, any Member is guilty of conduct which has or is likely to have a serious adverse effect on the Club or bring the Club, any or all of the Members, the Executive Committee, the Cricket Committee, the Hockey Committee or the Game into disrepute the Executive Committee may convene a Club General Meeting to consider a special resolution of the Members for the expulsion of such Member.

(c) Once such special resolution is passed, the name of the Member shall be removed from the register of Members.

(d) The notice to the Member must give the Member the opportunity to be heard in writing or in person as to why his or her membership should not be terminated. The Members must consider any representations made by the Member and inform the Member of their decision following such consideration. There shall be no right to appeal from a decision of the Members to terminate the membership of a Member.

(e) A Member whose membership is terminated under this Rule shall not be entitled to a refund of any subscription or membership fee and shall remain liable to pay to the Club any subscription or other sum owed by him or her.

8. PROPERTY & FINANCES

8.1 Finances

(a) All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to Members or third parties.

(b) All moneys payable to the Club shall be received by the person authorised by the Executive Committee to receive such moneys and shall be deposited in a bank account in the name of the Club.

(c) The Executive Committee shall have power to authorise the payment of remuneration and expenses to any officer, Executive Committee Member, Cricket Committee Member, Hockey Committee Member, Member or employee of the Club and to any other person or persons for services rendered to the Club. The remuneration of a Executive Committee Member, Cricket Committee Member, Hockey Committee Member, Member or employee of the Club or other person may take any form and may include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death or sickness or disability benefits to, or in respect of, that person.

(d) The Club may, where reasonable and proper in all the circumstances, pay any reasonable expenses that the Executive Committee Members, Cricket Committee Members or the Hockey Committee Members properly incur in connection with their attendance at meetings of the Executive Committee, Cricket Committee or Hockey Committee (as applicable) or at General Meetings or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in relation to the Club.

(e) The financial transactions of the Club shall be recorded in such manner as the Executive Committee thinks fit by the Treasurer.

(f) Full accounts of the financial affairs of the Club shall be prepared each year by a professional accountant.

8.2 Borrowing

(a) The Executive Committee may borrow a maximum total amount of £50,000 on behalf of the Club for the purposes of the Club from time to time at its own discretion and with the sanction of a general meeting any further money above that sum.

(b) When so borrowing the Executive Committee shall have the power to raise in any way any sum or sums of money and to raise the repayment of any sum or sums of money in such manner on such terms and conditions as it thinks fit provided that in the event that the repayment of any sum or sums is to be secured (in particular by mortgage of or charge upon, or by the issue of debentures charged upon all or any part of the property of the Club) the grant of such security must be approved by the Club at a Executive General Meeting.

(c) The Executive Committee shall have no power to pledge the personal liability of any Member for repayment of any sums so borrowed.

(d) The persons in whom the property is vested in accordance with Rule 8.3 shall, at the discretion of the Executive Committee, make such dispositions of the Club's property or any part thereof, and enter into and execute such agreements and instruments in relation thereto, as the Executive Committee may deem proper for giving security for such moneys and the interest payable thereon.

8.3 Property

(a) The property of the Club, other than cash at the bank, shall be vested in two or more persons to deal with the property in accordance with the Constitution. Such persons shall deal with the property as directed by resolution of the Executive Committee and entry in the minute book shall be conclusive evidence of such a resolution.

(b) These persons shall be indemnified out of the assets of the Club by the Club, and the Executive Committee shall pay all costs, losses and expenses which any such person may incur or for which he may become liable by reason of any contract entered into or act or thing done by him in good faith in accordance with the instructions of the Executive Committee or the Members or otherwise in the discharge their duties. The Executive Committee may give to any persons, who has incurred or may be about to incur any liability, at the request of or for the benefit of the Club such security by way of indemnity as may seem expedient.

9. MISCELLANEOUS

9.1 Records of decisions to be kept

Where decisions of the Executive Committee, Cricket Committee, Hockey Committee or any sub-committee are taken by electronic means, such decisions shall be recorded by the Executive Committee in permanent form, so that they may be read with the naked eye.

9.2 Members' reserve power

(a) The Members may, by special resolution, instruct the Executive Committee to take, or refrain from taking, any specified action.

(b) No such special resolution invalidates anything which the Executive Committee have done before the passing of the resolution.

9.3 Change of Club Name

The name of the Club may be changed by a special resolution of the Members.

9.4 Limitation of Liability

The Members' liability under the indemnities at Rule 3.1(b), Rule 4.1(b), Rule 5.1(b) and Rule 8.3(b) is limited to the assets of the Club.

9.5 Use of Facilities

The Club agrees that all unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using the facilities of the Club will be required, as a condition of such use, to agree to be bound by and subject to this Constitution and the rules and regulations of the Club as determined from time to time by the Executive Committee.

9.6 Means of Communication to be Used

(a) Any notice, document or other information shall be deemed served on or delivered to the intended recipient:

(i) if properly addressed and sent by prepaid United Kingdom first class post to an address in the United Kingdom, 48 hours after it was posted (or five Business Days after posting either to an address outside the United Kingdom or from outside the United Kingdom to an address within the United Kingdom, if (in each case) sent by reputable international overnight courier addressed to the intended recipient, provided that delivery in at least five Business Days was guaranteed at the time of sending and the sending party receives a confirmation of delivery from the courier service provider);

(ii) if properly addressed and delivered by hand, when it was given or left at the appropriate address;

(iii) if properly addressed and sent or supplied by electronic means, one hour after the document or information was sent or supplied; and

(iv) if sent or supplied by means of a website, when the material is first made available on the website or (if later) when the recipient receives (or is deemed to have received) notice of the fact that the material is available on the website.

(b) For the purposes of this Rule, no account shall be taken of any part of a day that is not a Business Day.

9.7 Dissolution

(a) A resolution to dissolve the Club shall be proposed only at a Club General Meeting and shall be passed by a special resolution of the Members present and voting.

(b) The dissolution shall take effect from the date of the resolution and the Executive Committee shall be responsible for the winding-up of the assets and liabilities of the Club.

(c) Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the Game's governing body for use by them in related community sports.

9.8 Alteration of the Constitution

This Constitution may be altered by resolution at a Club General Meeting provided that the resolution shall not be passed unless carried by a majority of at least two-thirds of the Members present and voting at the general meeting, the notice of which contains particulars of the proposed alteration or addition.

9.9 Regulations and Standing Orders

The Executive Committee shall have power to make, repeal and amend such regulations as it may from time to time consider necessary for the wellbeing of the Club. Such regulations and standing orders and any repeals or amendments to them shall have effect until set aside by the Executive Committee.